



# DIRECTOR



- Responsible for overall lab and duties
- Corresponds with teacher about problems
- Oversees procedure (must have a written procedure and know how to conduct lab)
- Time keeping
  - start on time
  - progress in a timely manner
  - finish early enough to clean and store equipment



# Equipment Specialist



- Responsible for acquisition, assembly, maintenance, distribution, and storing of equipment
  - get equipment out
  - put it together
  - know how to use it
  - clean it
  - store it
- Responsible for safety
  - be aware and inform others of dangers and "what ifs"
  - monitor the use of safety equipment (goggles and aprons)



# Data Collector



Responsible for:

- all data collection (including measurements and observations)
- calculations
- distributing data and observations to other members
- knowing if things are going well or not according to observations and data (could recommend redoing lab or a reconfiguration)
- maintaining and presenting products to the instructor



