

LAB EVALUATION

Members

Director: _____
Data Collector: _____
Equipment Specialist: _____

Group # _____
Block: _____
Date: _____
Lab: _____

Responsibilities

Director:

- Responsible for overall lab and duties
- Corresponds with teacher about problems
- Oversees procedure (must have a written procedure and know how to conduct lab)
- Time keeping
 - start on time
 - progress in a timely manner
 - finish early enough to clean and store equipment

Data Collector:

- Responsible for all data collection (including measurements and observations)
- Responsible for calculations
- Responsible for distributing data and observations to other members
- Responsible for knowing if things are going well or not according to observations and data (could recommend redoing lab or a reconfiguration)
- Responsible for maintaining and presenting products to the instructor

Equipment Specialist:

- Responsible for the acquisition, assembly, maintenance, distribution, and storing of equipment
 - get equipment out
 - put it together
 - know how to use it
 - clean it
 - store it
- Responsible for safety
 - be aware and inform others of dangers and "what ifs"
 - monitoring the use of safety equipment (goggles and aprons)

Evaluation (20 pts possible each)

1. Time management _____
2. Appearance of lab setup _____
3. Proper procedures followed _____
4. Appearance of final product _____
5. Appearance of equipment after clean up _____

Final grade: _____