

Senior Project Evaluation Hints

(to be used for Senior Presentations of Projects)

The following is a list of suggestions for presenting to the Senior Project Evaluation Committee. The student should not attempt to do each and every suggestion. Rather, each student should choose what strategies best fit his or her specific presentation and concentrate on satisfying the evaluation criteria.

Dress

Business attire: a suit, a dress, or at least nice pants and a dressy shirt or blouse.

Displays

Tri-boards are a great way to display work. Use pictures, diagrams, and sketches as much as possible. Most people don't want to read a lot of small typed words on a board. You may have a brochure or typed information sheet for those who desire extensive information. A tri-board should be representative of your project in a colorful artful way, but above all interesting and quick viewing. Place your best pictures on the display board; you can have a photo album or scrap book on hand for those who want to see more.

Handouts

Most importantly, have an agenda for the panel to follow. The agenda should be attractive with relative clip art and an outline of your presentation. Be careful not to provide too much written information to the committee. Multiple handouts often overwhelm observers and ultimately de-emphasize the information there in. You may provide a guide for the committee indicating how you are satisfying each component of the senior project evaluation rubric.

Videos & Slide Shows

This is an excellent way to illustrate your work. Videos or slide shows should be a comprehensive representation of your best work. You may use these as a background or an active part of your presentation. If you use a video in part of your presentation, it should be formatted in a way which allows you to narrate or comment on events as they take place. Avoid placing too much information on slides. Titles and topics are fine, but the majority of multi-media presentations should be visually oriented.

Props

If at all possible, include something physical related to your project. Perform a new skill you have acquired or improved. Display some of the actual products you have produced. Provide opportunities for the evaluators to see and experience your new skills.

Response to Evaluators

Be pleasant and proud of your project. Evaluators can tell immediately if you are excited about your project. Dwell on the positive attributes of yourself and your project. You want to speak to the amount of hard work you have put into your project, how you have grown, and how beneficial senior project has been for you personally. Be proud of your accomplishments.

You will be judged (on a scale of 0 to 10) in the following categories, based on the skill with which you present the following points:

- Evidence of Consistent Commitment (September - April)
- Contribution to Community/Self/Knowledge Base
- Purpose/Goal of Project
- Research/Preparation for Event
- Flexibility and Accommodation of Mentor/Projects Needs
- Student Growth/Reflection on Project/Research
- Feedback from Mentors, Audiences, and/or Teachers
- Visual Aids/Technology Use
- Speech/Articulation/Clarity
- Overall Presentation
- Creativity/Originality

Each of these points is equally weighted and should be given a significant amount of attention. Each point may be accomplished in a number of different ways. There is not a required method of exhibition; however, some lend themselves to live performance and others to documentation. The quality of presentation will greatly affect clarity, and ultimately, the assessment of each standard.

Presentation Format

Presentations are to be given to a committee of four during the first two weeks of May. Each senior project candidate will be assigned a specific date and time assigned for their specific presentation at least two weeks in advance. Your presentation should last at least twenty minutes and no more than twenty-five minutes. Rehearse your presentation, perform all the tasks you will include in your final exhibition, and time yourself. You may allow time for questions or comments at the end of your session, but do not depend on this time to lengthen your presentation.