



Senior Project Proposal Outline

Title Page

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Preface

Chapter 1 – Introduction

- Perspective
- Needs Statement (Purpose of the Project)
- Project Goal/Hypothesis
- Significance of the Project (Justification)
- Guidelines for the Project/Research (Delimitations)
- Limitations of the Project/Research
- Definition of Terms

Chapter 2 – Review of Related Literature

Chapter 3 – Resources and Activities

- Description of Sample/Beneficiaries
- Resources Needed
- Time Line & Procedures
- Event(s) Details

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Explanation of Components

Preface: A few paragraphs which introduce your project and explain your personal connection. Explain how this may benefit you and the community.

Perspective: A few paragraphs which briefly discusses history and introduces us to your project.

Needs Statement (Purpose of the Project)- one or two sentences stating the needs your project will attempt to fill or question you are attempting to answer.

Project Goal:-one statement of the ultimate goal of the project or a hypothesis you are evaluating.

Significance of the Project (Justification) – a paragraph or two explaining why this project is important and why it is important in this particular instance. What you hope to accomplish in this project.

Guidelines for the Project (Delimitations)-statements describing the guidelines your project will follow during implementation of the project/research. These are boundaries which will be used to make the project meaningful and manageable. These are decided by you.

Limitations – statements describing the limitations of your project; subjects to which the project may or may not relate. Often these result from delimitations.

Definition of Terms-the defining of any terms or concepts which may not be common to most readers.

Review of Related Literature-this is an in-depth study of related projects/research with documentation (APA).

Description of Sample/Beneficiaries -a description of the subjects who will benefit from this project or a description of the subjects/objects which will be used in your research. May include charts, list, statistics, or descriptions.

Resources Needed-a description of the resources needed (human and instrumental) to perform this project, as well as possible sources for such. A description of your mentor should be in this section. Pictures and diagrams are helpful.

Time Line & Procedures-a tentative time line for all activities to be carried out during the project. If you are using an experimental design, it should be diagramed and discussed in this section

Event(s) Details-detailed descriptions of each event which appears in the previous section and will take place during the project.

*You should always use professional language as you write a proposal. The language and breadth of any proposal is at least as important as the work itself, for if a proposal is not acceptable the service may not be provided.

Name: _____ # _____

Senior Project Proposal Score Sheet

_____ Title Page

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Chapter 1-Introduction

- _____/10 Preface
- _____/10 Introduction
- _____/10 Needs Statement
- _____/10 Project Goal
- _____/10 Significance of the Project
- _____/10 Guidelines for the Project
- _____/10 Limitations
- _____ Definition of Terms

- _____/10 Format
- _____/10 Overall Quality
- _____/10 Cohesiveness (does it all fit together)

- _____ Total

Chapter 2-Review of Literature

_____ Total

Chapter 3-Methods and Procedures

- _____/15 Description of Beneficiaries/Sample
- _____/15 Resources Needed
- _____/20 Time Line & Procedures
- _____/20 Event(s) Details

- _____/10 Format
- _____/10 Overall Quality
- _____/10 Cohesiveness (does it all fit together)

- _____ Total